



State of Nevada Office of Information Security

SOCIAL MEDIA EXCEPTION REQUEST FORM

Please return completed form to: Office of Information Security & Office of the Governor Request # _____
OIS Use Only

Date of Request:	Requesting Agency and Functional Unit or Group:	Contact Person:
Email Address:	Address:	Title and Phone Number:

Description of Exception: *(Provide a summary explanation of the requested exception, including business cases for use of social media, and benefits of the exception to the state.)*

Social media sites: *(Provide a list of all specific sites requested for exception from filtering)*

Staff included in request: *(Provide names and job titles of staff to be included in the exception.)*

Additional Information: *(Please provide any additional information you would like considered in this exception.)*

For Office Use Only

Agency Approval	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
<i>Approval must be granted by agency head or deputy</i>	Reason of Disapproval:
Agency Approval Signature:	Date:
Governor's Office Review	Recommend For <input type="checkbox"/> Recommend Against <input type="checkbox"/>
CISO Approval	Approve <input type="checkbox"/> Disapprove <input type="checkbox"/>
	Reason for Disapproval:
CISO Approval Signature:	Date:
Copy Sent to Requestor:	Date: _____ By: _____