

# INFORMATION TECHNOLOGY ADVISORY BOARD

**LOCATION: Nevada State Computer Facility**  
575 East 3<sup>rd</sup> Street  
Carson City, Nevada 89701

**VIDEOCONFERENCED TO: Nevada State Public Works Vegas**  
7115 Amigo Street, Suite 100  
Las Vegas, NV 89119

**DATE AND TIME OF MEETING:** *April 21, 2025, at 1:30 p.m.*

## Meeting Minutes

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### 1. CALL TO ORDER and ROLL CALL

Chair Jeramie Brown called the meeting to order and asked Administrative Assistant Nikki Feister to call the roll.

Members present:

- Jeramie Brown, Chair – Virtual
- Robin Heck, Vice Chair – Virtual
- Christopher Turner – In-person
- Sandra Ruybalid – In-person
- Joy Grimmer – In-person
- Loren Young – In-person

Members absent:

- Senator Rochelle Nguyen
- Assemblywoman Natha Anderson
- David Tyburski
- Hillery Pichon
- Raymond Medeiros

### 2. PUBLIC COMMENTS: *(for discussion only)*

No public comments were made.

### 3. APPROVAL OF MINUTES: *(for possible action)*- Chair Jeramie Brown

Chair Jeramie Brown, Department of Transportation, asked board members if they had any questions or comments related to the draft minutes from the previous meeting.

No one had questions or comments.

Chair Jeramie Brown called for a motion to approve the minutes from the September 11<sup>th</sup>, 2024, meeting.

Vice Chair Robin Heck, Local Government Representative, made a motion to approve the minutes from the previous meeting.

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Joy Grimmer, Department of Administration, seconded the motion.

Chair Jeramie Brown called for a vote from members of the Information Technology Advisory Board to approve the minutes from the September 11<sup>th</sup> meeting of the Information Technology Advisory Board.

All approved, none opposed.

The motion passed.

4. **CHAIR/VICE-CHAIR ELECTIONS: (*for discussion and possible action*)** –A discussion and vote for a new Information Technology Advisory Board Chair and Vice-Chair for calendar year 2025. Jeramie Brown, Chair

Chair Jeramie Brown asked the Information Technology Advisory Board members if there were any nominations for the position of Chair. Hearing and seeing no one volunteering for this position of Chair, Chair Jeramie Brown said he would stay on as the Chair until next year's first quarter meeting, fulfilling his 4-year tenure.

Chair Jeramie Brown ask for a motion to approve him continuing as the Chair for 2025.

Sandra Ruybalid, Department of Health and Human Services, made a motion to approve Chair Jeramie Brown to continue being Chair.

Vice Chair Robin Heck, Local Government Representative, seconded the motion.

All approved, none opposed.

The motion passed.

Chair Jeramie Brown asked the Information Technology Advisory Board members if there were any nominations for the position of Vice Chair. Hearing and seeing no one volunteering for this position of Vice Chair, Chair Jeramie Brown asked if Robin Heck would continue serving as the Vice Chair for calendar year 2025.

Christopher Turner, Washoe County School District, seconded the motion.

All approved, none opposed.

The motion passed.

5. **EMERGING TECHNOLOGIES AND AI WORKING GROUP UPDATE: (*for discussion and possible action*)** - Michael Hanna-Butros Meyering, Chief Communication and Policy Officer of the (OCIO)

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Chair Jeramie Brown, Department of Transportation, introduced Michael Hanna-Butros Meyering of the Office of the Chief Information Officer and Chair of the Emerging Technologies/AI working group within the State Technology Governance Committee.

Michael Hanna-Butros Meyering explained that AI Ethical Policy was released to the executive branch. Michael explained how AI Ethical Policy encompasses work of the working group across agencies, including NDOT. Michael has seen multiple engagements, input from the public as well as cross branch collaborations efforts since November 2024 when AI Ethical Policy went live. Michael informed us the AI working group is in hibernation mode currently and will be activated as new emerging technologies come present.

Chair Jeramie Brown asked if there were any questions – none at this time

6. **CYBERSECURITY STANDARDS FOR THE STATE OF NEVADA:** *(for discussion and possible action)* -Bob Dehnhardt, State Chief of Information Security of the (CIO)

Chair Jeramie Brown, Department of Transportation, recognized Timothy Galluzi, State Chief Information Officer, to report on behalf of Bob Dehnhardt, State Chief of Information Security of the (CIO) who has retired from state service. At this time, Timothy Galluzi will give the report on cybersecurity until there is a new Chief of Information Security.

Timothy Galluzi, State Chief Information Officer reported Bob had been working on policies to help modernize and advance our state cyber security maturity. A memo alerting state agencies, as of April seventh, Office of Information Security is going to begin increasing the amount of scanning and reporting back to the designated agencies the results for awareness and security vulnerabilities. NRS242.105 will protect each agency with confidential information and will be held confidential. Tim also mentioned a cyber security report card is being developed giving directors a look at their cyber security maturity and posture.

Timothy added, AB432 this Assemble Bill enables the Office of the Chief Information Office to stand up a statewide security operation center and provide security directly to municipals K through twelve, Nevada System of Higher Education (NSHE). By monitoring cybersecurity within the state agencies, there is less risk, more protection and awareness, and less cost to the agency that is in crisis with a cyber-attack.

Chair Jeramie Brown asked if there were any questions, Vice Chair Robin Heck asked regarding the scanning, can you clarify when you say agency, who is this referring to? Timothy Galluzi clarified, the departments, divisions, and programs within the executive branch. Any state-owned systems, platforms that exist within our infrastructure. Publicly exposed areas are the highest priority for us to begin scanning.

Chair Jeramie Brown asked if there were any additional questions - none at this time.

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### 7. **DATA SHARING BEST PRACTICES AMONG STATE AGENCIES** *(for discussion only)*

Roundtable discussion on methods to securely and efficiently share data across various state agencies while preserving privacy and compliance.

Chair Jeramie Brown, Department of Transportation, asks how does data sharing help with best practices for state agencies and boards.

Jason Benshoof, Chief Data Officer for Office of the Chief Information Office (OCIO) reports data governance committee standardizes and simplifies data sharing agreements. Common legal frameworks, such as data trust, interagency memorandum, understanding and standardized agreements to facilitate secure and responsible data sharing. After we receive these agreements, there is a better image of how data flows through the executive branch as well as the ecosystem of IT systems. Standard data sharing arrangement will be put in place for the entire executive branch and it is on the list of items that the committee is considering for their official data plans moving forward.

Chair Jeramie Brown asks Jason Benshoof if he needs help from the board regarding standardization processes. Jason responded that right now the data governance committee is in strategic planning process right now and if they need help, Jason will bring that up to the next ITAB meeting and he will ask the board at that time for assistance. Jason mentioned there are currently twenty-five different items for the future policy development side.

Chair Jeramie Brown asked if there were any additional questions - none at this time.

### 8. **DISCUSSION OF PROPOSED AGENDA ITEMS:** *(for discussion and possible action)* Discussion of any proposed modernization efforts in the State of Nevada. -Chair Jeramie Brown and members of ITAB

Chair Jeramie Brown, Department of Transportation, asked board members if they had any proposed agenda items for the next ITAB meeting, adding a legislation update would be a good topic. Jeramie informed the members that the next ITAB meeting will be held after the legislative session has ended.

Chair Jeramie Brown, Department of Transportation asked Timothy Galluzi, State Chief Information Officer, to announce the budget and what the next quarter will look like. Timothy responded, our agency budget closing, subcommittee closing is about a week and a half away, and so things can still change. Timothy Galluzi agreed to have a substantial legislative update at the next meeting.

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Chair Jeramie Brown asked the board if there is a particular topic they are interested in hearing about at the next ITAB meeting, possibly modernization, or how different agencies collaborate around the state - none at this time.

Chair Jeramie Brown reiterated he will remain the Chair for ITAB and starting January 2026, there will be nominations, and a new chair selected, as well as the kickoff on our strategic planning for the next legislative session.

Jeramie added there's value that we can be deriving out of ITAB, whether that be support letters or a spirited conversation which will help guide us through strategic planning process. Having a more robust conversation around what ITAB does and what kind of value does it have, which will help provide a process.

Chair Jerame Brown asks for any suggestions to please reach out to Nikki or myself and we will try and get that added to the agenda.

### 9. PUBLIC COMMENTS: *(for discussion only)*

Chair Jeramie Brown asked attendees of the meeting if anyone had public comments.

No public comments were made.

### 10. ADJOURNMENT:

Chair Jeramie Brown called for a motion to adjourn the April 21<sup>st</sup>, 2025, meeting of the Information Technology Advisory Board.

Joy Grimmer, Department of Administration, made a motion to adjourn.

Sandra Ruybalid, Department of health and Human Services, made a second motion to adjourn.

All approved, none opposed.